

WEEKLY REPORT FOR AGENCY CONTRACTS GROUP
FOR PERIOD ENDING
27 SEPTEMBER 1988

1. Progress Report of Tasks Assigned by the DCI/DDCI:

No tasks assigned during this reporting period.

2. Items or Events of Major Interest That Have Occurred During the Preceding Week:

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b. Agency Contracts Group, Office of Logistics, on 21 September 1988, completed a work order for the production and printing of Wall Charts on "Chinese Communist Party Organizations for Leadership Analysis/DI. The work orders are to be done under a \$25,000 firm-fixed-price contract held with Kathy Lyon Associates. [REDACTED]

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c. Agency Contracts Group, Office of Logistics, on 23 September 1988 negotiated an annual services firm-fixed-price contract on behalf of the Office of Personnel with Moran, Stahl, & Boyer for relocation services. The total negotiated price was \$718,652. [REDACTED]

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d. Agency Contracts Group, Office of Logistics, on 22 September 1988, negotiated a contract with Greenhorne & O'Mara on behalf of the Office of Current Production and Analytical Support for Cartographic services. The negotiated price for this effort was \$75,000. [REDACTED]

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S E C R E T

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k. On 19 September 1988, Agency Contracts Group, Office of Logistics, issued Invitation for Bids (IFB) for the renovation of Room 4E13 in the Original Headquarters Building. This project is in support of Maintenance Branch, Facilities Management Division. The IFB was sent to five companies and requires that bids be submitted by 14 October 1988. The estimated cost for this project is between \$25,000 and \$100,000.

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l. On 19 September 1988, Agency Contracts Group, Office of Logistics, held preconstruction meetings with Hitt Contracting, Inc. for two projects - Renovations to the 4G Corridor (\$770,700) in the Original Headquarters Building in support of the Headquarters Backfill Program and the Construction of the Child Care Center (\$1,755,826).

m. On 20 September 1988, Facilities Management Division Contracts Staff issued contract modifications to the following contracts:

- Graham, Van Leer & Edmore Co., Inc. for the installation of an accordion door in support of the Directorate of Intelligence. There is no change to the total value (\$5,150) of the contract.
- Universal Craftsman, Inc. for the renovation of Rooms 3Y36 and 3Y64 in the New Headquarters Building in support of Maintenance Branch, Facilities Management Division. The contract modification extends the Period of Performance by 60 days, 6 December 1988, as a result of a Government request for delay of work. The total value of the contract (\$23,620) is not affected by this modification.

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n. On 20 September 1988, Facilities Management Division Contracts Staff held a preconstruction meeting with John Driggs Company for revisions to the West "A" parking lot (\$2,354,882.75) on the Headquarters Compound. The project is scheduled to be completed 1 October 1989.

o. On 21 September 1988, Facilities Management Division Contracts Staff issued the following Invitation for Bids:

*Rept to DDA
(only) with
details.*

S E C R E T

*Report when
contract
awarded*

Invitation for Bid (IFB) 89-202 for Asbestos Removal in the BC Corridor in the basement of the Original Headquarters Building. Bids must be submitted on or before 14 October 1988. The estimated price for the work is between \$25,000 and \$100,000. This project is in support of the Headquarters Backfill Program to renovate the Original Headquarters Building.

- Invitation for Bid 89-203 for Renovations to Areas B, D, and F, fourth floor in the Original Headquarters Building. Bids are required on or before 14 October 1988. The estimated price for the work is between \$100,000 and \$250,000. [redacted]

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p. On 21 September 1988, Agency Contracts Group, Office of Logistics, held preconstruction meetings with the following contractors:

- Universal Craftsmen, Inc. for the renovation of Room GU10 in the New Headquarters Building (\$24,800) in support of the Office of Medical Services. The contractor is scheduled to start work on 26 September 1988 and to complete work on 14 October 1988.
- Hitt Contracting, Inc. for the renovation of Room 0F002 in the New Headquarters Building (\$32,800). The work, in support of the Office of Information Technology, is scheduled to begin on 26 September 1988 and completion is scheduled for 17 October 1988. [redacted]

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q. On 22 September 1988, Agency Contracts Group, Office of Logistics, opened bids on Invitation for Bids to renovate areas F & H on the third floor of the New Headquarters Building. The renovations are being accomplished for the Office of Information Services. The lowest priced, responsive and responsible bidder was Precision Electric, who submitted a bid for \$69,700. [redacted]

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r. On 22 September 1988, Agency Contracts Group, Office of Logistics, issued a contract modification to Doyle, Inc. on Cafeteria Expansion, Phases II and III. The modification clarifies any conflicts relative to the period of performance and extends the completion date to 16 September 1989. The value of the contract (\$4,187,000) remains the same. [redacted]

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s. On 22 September 1988, Facilities Management Division Contracts Staff held the following preconstruction meetings:

- New Spectrum Electric for installation of the D-Vault Primary Electrical Distribution Center in the Original Headquarters Building (\$714,200). This project is part of the Headquarters Backfill Program to renovate the Original Headquarters Building.

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- Suburban Contractors, Inc. for the renovation of the GC03/1D04 Areas in the Original Headquarters Building (\$1,935,700). This project is part of the Headquarters Backfill Program to renovate the Original Headquarters Building.

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3. Significant Events Anticipated During the Coming Week:

None

4. Management Activities and Concerns:

None

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